

F.No. HQ-16027/1/2022-EU-I-HQ
Government of India Ministry of Electronics & IT (MeitY)
Unique Identification Authority of India (UIDAI)
(Enrolment & Update-I)

7 th Floor, UIDAI Headquarters,
Bangla Sahib Road, Behind Kali Mandir,
Gole Market, New Delhi-110001.
Date : 24 January, 2023.

Office Memorandum

Subject: Document Update - message to residents- reg.

UIDAI has created provision for Document Update vide Aadhaar (Enrolment and Update) (Tenth Amendment) Regulations, 2022 (No. 6 of 2022) published in Gazette Notification dated 09.11.2022. As per provision, Aadhaar holders may update their supporting documents in Aadhaar by submitting Proof of Identity (POI) and Proof of Address (POA) document at least once on completion of every 10 years from the date of enrolment in Aadhaar, so as to ensure continued accuracy of their information in the Central Identities Data Repository (CIDR).

2. Considering the implementation of above, it has been decided to send SMS to linked mobile number of those Aadhaar holders, who had enrolled for Aadhaar up to 31st March 2013 and not updated their information thereafter.

3. The draft message template approved by Competent Authority in this regard is as follows:

**Aadhaar XXXXXXXX1234 needs document update. Use
“Document Update” service at myaadhaar.uidai.gov.in or
visit nearest Aadhaar Centre with POI and POA documents.**

4. The priority on District/locality for sending SMS will be decided separately based on recommendation of Regional Offices.

5. This issues with the approval of Competent Authority.

(Prabhakaran C R)
Deputy Director (E&U-I)

To,

The Director (Operations),
Tech Operations Division,
UIDAI, Bangalore.

Copy to

1. Director (Development), Tech Development Division,
UIDAI, Bangalore.
2. All UIDAI Regional Offices
3. CRM Division.
4. File.