

F.No. HQ-16024/4/2020-EU-I-HQ-Part (1)  
GOVERNMENT OF INDIA  
Ministry of Electronics & IT  
UNIQUE IDENTIFICATION AUTHORITY OF INDIA  
(Enrolment & Update Division)

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7<sup>th</sup> Floor, UIDAI Headquarters,  
Behind Kali Mandir, Bangla Sahib Road,  
Gole Market, New Delhi – 110001  
Dated : 14 October, 2022

**OFFICE MEMORANDUM**

**Subject: - Shifting the Registrar/EA working under outsourced/VLE model to in-house model-reg**

Reference is invited to UIDAI DO letter No. 4(4)/57/146/2016/E&U/Vol.VI/Pt dated 28.06.2017 vide which Chief Secretaries of the States were requested to shift the enrolment centers from private and unsecured locations to secure government premises such as those inside District Collectorates/ Zilla Parishad Offices/ Municipal Offices / Block Offices/ taluka offices and other public delivery offices run by the State Government where direct supervision by the Government can be ensured.

2. It was also requested in the letter that the State Government may setup its own enrolment centers within the government or municipal premises with their own personnel as enrolment operators.

3. UIDAI has already issued more than 134 crore Aadhaar numbers covering more than 93% of overall population and nearly 100% of adult population. The requirement for new enrolment is mainly for the children in the age group of 0-18 years. Considering the same, UIDAI already restricted new enrolment of Adult residents at the designated Aadhaar centres only vide OM No. 16027/1/2022-EU-I-HQ dated 21.09.2022.

4. In order to cater to the expected demand for mobile number updation in Aadhaar and Child enrolment in 0-5 age-group, UIDAI on-boarded India Post Payments Bank (IPPB) as its Registrar to provide the services through its vast network of about one lakh Postmen/GDS. Already 50,000+ certified operators are onboarded in system.

5. In order to cater for the requirement of Child enrolment and Biometric update of children (after attaining 5 & 15 years of age), School Education department and WCD department of State Govt have been provided with ICT Assistance for procurement of Kits. Nodal departments of State Govt were also provided ICT assistance in 1<sup>st</sup> Phase of ICT assistance program by UIDAI.

6. It may also be noted that Residents have an option to update their demographic information through myAadhaar portal where resident can update their name, date of birth, gender and address from the comfort of their home at ease.

7. It has been discussed in past at various stages to bring all functions of Aadhaar Enrolment Centres to in-house model with following requirements:

- i. The machine is owned by the Registrar/EA.
- ii. Operator/Supervisor: Employee/contract employee on roll of the Registrar/EA or hired from a manpower hiring agency on salary basis.

However, many centres are still continuing under outsourced / VLE model where VLE brings his own kit and working under Revenue sharing model.

8. Aadhaar has gained popularity as primary identification document in recent time. There has been a growing concern on possible ramifications of any fraudulent enrolment/ update activities on national security. Therefore, a need has been felt to further strengthen the Aadhaar enrolment ecosystem and it has been decided that Registrar/EA working under outsourced / VLE model shall be shifted to in-house model by 31<sup>st</sup> March 2023. Accordingly, UIDAI ROs to implement the above direction with following plan of action and timeline in respect of Registrars mapped with the RO:

- i. No new operators on-boarding and new activation of Client shall be done if it is not following the in-house model.
- ii. The existing operators & Clients not working under in-house model shall be identified Registrar wise. Further 20% of such operators & Clients shall be deboarded every month (20% each on 30<sup>th</sup> November, 31<sup>st</sup> December 2022, 31<sup>st</sup> January, 28<sup>th</sup> February and 31<sup>st</sup> March 2023). The list of such operators & Clients may be obtained from respective Registrar for de-boarding during the month.

9. Considering the above, all ROs are requested to pursue the matter with

Registrars/EAs functioning under their jurisdiction for shifting from outsourced/VLE model to in-house model so that all Aadhaar Center are working only under in-house model w.e.f. 01.04.2023.

10. This issues with the approval of Competent Authority.

(Prabhakaran C R)  
Deputy Director (E&U-I)

To,  
All UIDAI Regional Offices

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1. OSD to CEO UIDAI
2. All Registrar/EAs
3. Tech Development Division
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