

**Minutes of the Executive Committee meeting of Society for Promotion of IT and e-Governance in Himachal Pradesh (SITEG) held on 27-09-2017 at 11:30 AM under the chairmanship of Principal Secretary, [IT]**

List of members present in the meeting is at Annexure- A.

The Director (IT)-cum-Member Secretary (EC), SITEG, welcomed all the members of the Executive Committee of SITEG to the meeting. Thereafter, item-wise discussion on the agenda items was taken up. List of discussions and decisions is as under:

Item No. 1: Grant leave of absence to members

Approved.

Item No 2: Confirmation of minutes of the previous meeting held on 11.08.2016

Minutes of the previous meeting were confirmed alongwith action taken report.

Item No 3: To consider and approve annual accounts (Balance Sheet & Income Expenditure Statements) of the Society for the financial year, 2012-13, 2013-14, & 2014-15.

The Balance Sheet & Income Expenditure Statements of SITEG Society for the financial years 2012-13, 2013-14, 2014-15 approved. However, chairman (EC) has desired to conduct the AG audit of the SITEG at the earliest and Member Secretary (EC) agreed the proposal and assured the matter will be taken up with AG Audit for conducting the SITEG audit.

Item No 4: To consider and approve the grant of pay scales along with all other allowances of the contractual staff of SITEG on the analogy of Government Department who have completed 3 years continuous service in the Society as well as on the analogy of School Shiksha Samiti (Sarav Shiksha Abhiyan/RMSA) a

Departmental Society of Education Department. The benefit has already been provided to two peons in SITEG.

Grant of pay scales with all other allowances as admissible in Govt. Departments to the contractual staff of SITEG on the analogy of School Shiksha Samiti (Sarav Shiksha Abhiyan/RMSA), a Departmental Society of Education Department, was discussed and was approved. Further, it was approved that only those SITEG employees should be granted the scales who fulfil minimum service length criteria as notified by the Government for its employees from time to time.

Item No 5: To consider & approve the charges of SMS through SMS Gateway.

The chairman has desired that Society was maintained basically for 'no profit no loss' and suggested to look for some avenues for generating revenue for the Society for making it self-reliant, and therefore it was decided to enhance SMS charges from current limit of 4 paisa/SMS to 6 paisa/SMS for other departments.

Item No 6: To consider & approve CA for filing up GST monthly return.  
Matter was discussed and approved.

Item No 7: To discuss status of IT Department outsourced employees hired from NIELIT, Shimla under Government of India projects.

The matter regarding the outsourced employees was discussed in detail and it was decided to place the matter before cabinet for enhancement of their emoluments on the uniform pattern to provide minimum wages as notified by the Finance Department from time to time. It was also decided to create 4 posts of Junior Office Assistant(IT) in SITEG and send the detailed justification for creation of these to the competent authority for their concurrence.





Item No 8: To consider & approve the setting up of Software Development Resource Centre in IT Department through SITEG.

It was decided to review the setting up of Software Development Resource Centre (SDRC).

Item No 9: To consider & approve the purchase of one Satellite Handset ISAT PHONE-2.

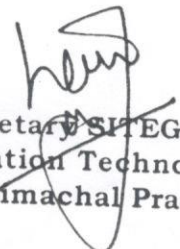
The matter was discussed in detailed and approved.

Item No. 10: Extension of the services of e-District Managers (e-DMs) hired through NIELIT under the e-District Project.

Matter was discussed in detail and it was decided that one year extension may be granted w.e.f. 01-08-2017 to 31-07-2018. The payment of their emolument may withdrawn from e-District/CSC/Aadhaar/BharatNet Project, as these District Managers are also assisting in Aadhaar/CSC/Bharat Net etc.

Item No. 11 Hosting of e-Governance applications and availing Cloud Services in Himachal Pradesh State Data Centre (HPSDC).

Matter was discussed and ex-post-facto sanction was granted. Chairman also desired that BSNL and other Mobile/Tower service providers may be requested to install the Tower at remote locality for providing the connectivity. The necessary charges in the tower policy be made so that it is compulsory for Mobile Tower service providers to instal towers in remote area also for every connectivity.

  
Director (IT)-cum-Member Secretary SITEG (EC),  
Department of Information Technology,  
Himachal Pradesh.