

No. SITEG-B(15)1/2015 -164  
Society for Promotion of Information Technology  
and E-Governance Himachal Pradesh(SITEG)  
Block No. 24, SDA, Complex, Kasumpti, Shimla-9.

From

Director (I.T.) -cum-Member Secretary  
SITEG (EC) Shiimla-9.

To

The Addl. Chief Secretary (Fin) to the  
Government of Himachal Pradesh

Shr. J.R. Katwal  
Managing Director,  
HPSWEDC, Shimla-9.

Mr. Deva Singh Negi  
Director, Land Record,  
Kasumpti , Shimla 171009.

Mr. Ashwani Ramesh,  
Addl. Director, DIT, Shimla.

Mr. Ajay Singh Chahal  
State Informatics Officer,  
National Informatics Centre, HP. Shimla

Mr. Shailender Kaushal , SSA  
National Informatics Centre,  
HP. Shimla- 171002.

Mr. K.C. Gaur,  
Joint Director,  
Food ,Civil Supplies' & Consumers Affairs,  
HP Shimla.

Shri Praveen Kumar Taak,  
District Revenue Officer, Shimla.

Mr. Ashok Sharma  
Project Coordinator, HPSEDC, Mehali

Mr. Rajeev Sharma  
Joint Director, Department of Information Technology, Kasumpti, Shimla-  
171009.

Mr. Anil Semwal  
Deputy Director, Department of Information Technology, Kasumpti, Shimla-  
171009.

Dated Shimla the 30<sup>th</sup> December, 2015

Subject: Minutes of SITEG Executive Committee meeting held on 23-12-15.

Sir,

Please find enclosed herewith minutes of SITEG Executive Committee meeting held on 23-12-2015 for information and necessary action please.

Yours faithfully,

  
Director (IT)-cum Member Secretary,  
SITEG (EC), Shimla-9.

**Minutes of the Executive Committee meeting of Society for Promotion of IT and e-Governance in Himachal Pradesh (SITEG) held on 23-12-2015 under the chairpersonship of Additional Chief Secretary, IT**

List of members present in the meeting is at Annexure- A.

The Additional Director (IT) welcomed all the members of the Executive Committee of SITEG to the meeting. Thereafter, item-wise discussion on the agenda items was taken up. Gist of discussions and decisions is as under:

Item No. 1: Grant leave of absence to members

Approved.

Item No 2: Confirmation of minutes of the previous meeting held on 18.12.2014

Minutes of the previous meeting were confirmed and Action Taken Report on these minutes was discussed along with Item No. 6.

Item No 3: Consider and approve expenditure of SITEG for the current financial year, 2015-16 up to 31.10.2015

Expenditure for the year 2015-16 up to 31.10.2015 was approved.

Item No 4: To consider and approve the grant of pay scales along with all other allowances as admissible in Govt. Departments to the contractual staff of SITEG on the analogy of School Shiksha Samiti (Sarav Shiksha Abhiyan/RMSA) a Departmental Society of Education Department.

Grant of pay scales with all other allowances as admissible in Govt. Departments to the contractual staff of SITEG on the analogy of School Shiksha Samiti (Sarav Shiksha Abhiyan/ RMSA), a

Departmental Society of Education Department, was discussed with threadbare and was approved. The Additional Chief Secretary (Finance) stated that scales may be given so long as the Society has sufficient resources available for granting the same. Further, he also informed that only those SITEG employees should be granted the scales who fulfil minimum service length criteria as notified by the Government for its employees time to time.

Item No 5: To consider and approve the role of other Officers of the IT Department in the working of SITEG.

The Chairperson desired to have further look into the matter and take appropriate decision on file accordingly. It was also decided that the agreements on behalf of Society may be signed at the level of Member Secretary (EC) as per Claus 12. XXII of SITEG Rules as there is no enabling clause in these rules to authorize other officers for signing of Agreements.

Item No 6: To consider the activities of SITEG.

#### **1. e-Procurement:**

The progress of e-procurement was reviewed and it was observed that the project has been implemented successfully in major procuring departments. A PMU has been setup by NIC to provide technical support, training and hand holding to different departments. NIC informed that resources would be required for further period of minimum 2 years to provide support and training to the departments, where e-Procurement would be implemented in future. The Committee considered the request and it was decided that PMU may be further extended to 2 years. There would be requirement of Rs.31 lakh for the same, to be

paid to NIC and the ACS (Finance) assured that necessary funds would be provided. After comparing progress regarding e-Procurement in Himachal Pradesh with other States, it was agreed that inclusion of departments / organisations in e-Procurement needs to be given fillip.

It was also informed by ACS (Finance) that Contract Management System is to be implemented in different departments. The MIS Project implemented in IPH Department would require some customization to meet the specific requirements of PWD Department. It would be appropriate that only one common software is used by the departments for Works/ Contract Management. It was decided that a meeting may be held with IPH Department to analyse the suitability of existing application and take decision as to whether existing software can be customized or a new software is to be developed under the World Bank Project. All components of the NIC software will be analysed threadbare in consultation with Public Works and IPH Departments before taking a decision in this regard.

## **2. HIMSWAN:**

The fallout of change in architecture of HIMSWAN from POP based to VPNoBB based architecture was discussed in detail. It was informed by the Chairperson that with some incremental cost, exiting District/ Tehsils/ Block level POP based architecture could have been retained. Such an architecture would have enabled the State Government to take the connectivity from Tehsils/ Blocks down to Panchayat level through wireless equipment already purchased under the project. The Additional Chief Secretary (Finance) suggested that the matter may be

brought on departmental file with pros and cons of both the models.

However, in order to reduce the cost of VPN connectivity required to be taken in the offices for securely connecting through HIMSWAN, it was decided that a VPN device may be procured immediately. This will ensure that the broadband charges would come down to approx. Rs. 18,000 per annum from Rs. 50,000, currently being paid. One time cost of VPN device to be installed in SDC would be Rs. 12 Lakh. Tenders may also be invited from various Telecom Operators for broadband connectivity in horizontal offices.

### **3. Pariwar Register:**

It was informed that data of 8 districts have been imported to the central database. The Chairperson directed that the data importing of remaining 4 district should be expedited.

### **4. PMIS:**

It was informed that till the time departments are not entering the transfers and appointments through PIMS, data integrity would not be ensured, as the data would not be updated on real time basis. It was decided that departments may be requested to issue transfers, appointments and promotions through PMIS.

### **5. e-District:**

It was informed that 7 services were rolled out during Digital India Week. Additional 28 Services have been given for UAT to the different departments. There are 14 services of DLR, for

which UAT would be completed immediately, for which a detailed demonstration would be given by e-District team to the department officers on 24 December, 2015. Moreover, UAT for 4 services of SOMA will also be completed by 24 Dec 2015.

#### **6. Aadhaar:**

Status of Aadhaar and Aadhaar integration was discussed. It was felt that Social Security pension should be also be disbursed through DBT. It was informed that Postal Department is introducing CBS in their post offices. Therefore, it was decided that the matter regarding inclusion of Social Security Pension disbursement through CBS based DBT may be taken up with Postal Department. It was also directed that DIT should expedite the development process of Android based Aadhaar Attendance system and start deployment in different departments.

#### **7. Land Records:**


IT Hardware requirements of DLR was discussed and it was decided that development of a centralized web based application may be expedited by NIC and complete data of DLR may be hosted at central server in State Data Centre. DIT will provide the licenses of SQL Server for hosting the data in SDC. Complete data porting process of DLR from all tehsil level to central server may be completed by 31 March, 2016. In order to sort out the connectivity issues in tehsils, NIC will provide the list of tehsils to DIT where connectivity problems are there. The ACS (Finance) assured that in case some hardware is required for operating the web based application, funds for the same could be provided. The Director, Land Records also informed that integration of

Jamabandi with Musavis has been completed in 3 districts. SIO informed that the Security Audit has also been completed and the software will be operationalized immediately.

Item No 7: Any other items with the permission of Chair.

1. Penal clause, in the MOU signed with NIELIT, may be inserted as decided in the previous meeting so that attrition rate could be reduced and NIELIT be forced to provide quality manpower.
2. The Additional Chief Secretary (Finance) confirmed the provision of 20% contribution to the projects under NeGP as per 80:20 funding pattern of Government of India. It was decided that confirmation regarding provision of State share may be sent to Government of India for release of 80% GoI share.
3. It was also decided that DIT will share the details of SMS gateway service to NIC for integration of SMS services in various applications of NIC. More services should be brought under m-Governance and USSD should be used wherever needed. SITEG should promote and support this citizen centric mode of delivery of services as most citizens of Himachal Pradesh have a mobile phone but not internet connectivity.

\*\*\*

  
**Director (IT)-cum-Member Secretary SITEG (EC),**  
**Department of Information Technology,**  
**Himachal Pradesh.**



#### **Annexure-A**

1. Sh. Shrikant Baldi, Addl. Chief Secretary (Finance) to the Govt. of Himachal Pradesh.
2. Dr. Sunil Kumar Chaudhary, Director, IT.
3. Sh. Ajay Singh Chahal, SIO, NIC HP.
4. Sh. J.R .Katwal, MD, HPSEDC.
5. Sh. Deva Singh Negi, Director, Land Records Departments.
6. Sh. K.C. Gaur, Joint Director, FCS & CA.
7. Sh. Praveen Kumar Taak, District Revenue Officer, Shimla District.
8. Sh. Ashok Sharma, Project Coordinator, HPSEDC.
9. Sh. Shailender Kaushal, SSA, NIC HP.
10. Sh. Ashwini Ramesh, Addl Director, IT.
11. Sh. Rajeev Sharma , Joint Director, IT.
12. Sh. Anil Semwal, Deputy Director, IT
13. Sh. B.L.Bhardwaj, AC (F&A) IT.
14. Sh. Amit Singh, Consultant, IT.