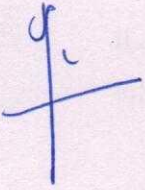## MINUTES OF MEETING HELD UNDER THE CHAIRMANSHIP OF DR. ABHISHEK JAIN, IAS, SECRETARY (IT) TO THE GOVERNMENT OF HIMACHAL PRADESH ON 05-04-2023 AT 11:30 AM REGARDING IMPLEMENTATION OF HIM PARIVAR PROJECT

The following officers were present in the meeting

1. Sh. Mukesh Repaswal, IAS, Director (IT), DIT
2. Sh. Shubh Karan Singh, IAS, Director, FCA&CA
3. Sh. Ajay Singh Chahal, DDG, SIO, NIC
4. Sh. Rajeev Sharma, Additional Director (IT), DIT
5. Sh. Kewal Sharma, Additional Director, Panchayati Raj
6. Sh. Lalit Kapoor, ASIO, NIC
7. Sh. Ravinder Thakur, Joint Director, FCA&CA
8. Sh. Ashish Sharma, Joint Director, NIC
9. Sh. Vikas Chadha, Manager (IT), DIT
10. Sh. D.P. Sharma, Supdt.-II, Urban Development
11. Sh. Sandeep Sharma, Sr. Consultant, DIT
12. Sh. Jayant Khanna, Consultant, Panchayati Raj

At the outset, Director (IT) welcomed the Chairperson and all the participants present in the meeting. The Director (IT) informed that IT Department is in the process of developing Him Parivar Solution which is also part of Budget Assurance for FY 2023-24. Gist of the meeting held and decisions taken during the meeting are as follows:

1. The Director (IT) gave detailed presentation on Him Parivar solution and apprised that Him Parivar project was envisaged during the year 2021-22 & 2022-23 for creation of social registry and updation. With the approval of the then Chief Secretary, a committee was constituted on 12th January 2022 to take forward the concept of Him Parivar, on the lines of similar initiatives taken in other States (Rajasthan, Karnataka, Haryana).

2. The Director (IT) informed that while creating Social registry all the above mentioned States created Parivar Register in the first instance which eventually became the Golden Record of the residents of the State. In the case of Himachal there is inherent advantage of having e-Parivar Register of Panchayati Raj which is the Family database of the residents of the State and the same has been digitalized since 2015. Therefore, it was taken as the base data for developing the Him Parivar Solution. The replica of eParivar has been created and the same is being used as base data for Him Parivar Solution with additional attributes
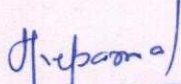
d. The responsibilities of the participating departments should be clearly defined and the data variables to be integrated with participating departments should be finalized.

e. The various committees required to be constituted at various level for policy decisions need to be finalized.

f. Formal consultations/approvals/interventions required at various levels for implementation of the project need to be depicted

g. Implementation strategy, manpower and financial requirements need to be assessed

h. Obligation of the participating departments to be defined.

6. It was discussed that objectives of the project vis-à-vis outcome of the project should be defined beforehand. The impacts expected, once a project is finished, should be defined and mechanism should be in place to monitor outcome indictors regularly.

7. The Chairperson mentioned that voluminous data of personal nature of residents having multiple variables will be collected through Him Parivar project and expressed his concerns on following aspects:

a. Data Collection: Him Parivar solution will require interactions with external systems for data collection. A detailed framework is required for the same.

b. Security of Data: There should be proper mechanism to prevent hacking/theft/corruption of personal data, if any, collected under Him Parivar Project.

c. Privacy of Data: Detailed guidelines need to be framed on how many attributes of data would be collected and how the confidentiality of data would be maintained.

d. Data Sharing: The Policies/Rules should clearly define how much data can be shared and with whom. The modalities for sharing of data with government departments and to what extent should be finalized and published/modified by the departments.

e. Data Exchange: Need to address the data exchange mechanism and clearly define intermediate file server/ Generic API which will be used for data exchange after due authentication.

f. Ownership of Data: Since the data collected in Him Parivar pertains to different departments, it should be defined who will be the custodian/owner of the data. Data Governance Principles should be clearly defined and structured in data management and governance model.

g. Define variables of departmental databases which need to be compared with Him Parivar to create linkages.

13. The Chairperson mentioned that proper feedback mechanism from the stakeholders and citizens is important for the success of the project. Therefore, there should be a feedback mechanism as well in the Him Parivar project.

The following action points were decided for proceeding ahead in the matter:

i. The DIT shall prepare and submit the preliminary project report on the above points mentioned and discussed in the meeting to layout the framework for the execution of the project, including the problem statements, proposed solutions, policies and regulations required for the project, etc.

ii. The concerned departments against whom action points have been mentioned in the presentation given by DIT, should continue to work towards the completion of these tasks at the earliest.

iii. The proposal should be put up to the Government for seeking their approval on the project and its implementation as it involved active participation across the Government departments and given the important issues involved in its implementation.

Meeting ended with vote of thanks to and from the chair.

24·04·23

Director,
Department of Information Technology,
Himachal Pradesh.