Department of Information Technology
Government of Himachal Pradesh.

No. DIT-B015/10/2020-20563-IT SECTION-GoHP – *120* the *7*Th December, 2021

OFFICE ORDER

In partial modification to this Department's O/o No. DIT-B(15)4/2020-69 dated 11thOctober, 2021, the projects/assignments to the Officers/officials are re-allocated as under:

	I. Project Incharge:- Sh. Narender Kumar, Manager (IT)	
1.	Sh. Ghanshyam Bhardwaj, DEO	Command Control Centre/ Smart City, All e-Office Trainings of the departments, GIGW, App Development (web and mobile), e-Procurement, Technical Advice (all kind), Distribution of all hardware and software to IT Staff as well as to all Administrative Secretaries, COS meeting, Governing Council Meeting of NITI Aayog, Accessible Campaign (Sugamya Bharat Abhiyan) on Management Information System (MIS) Portal & review of works related to HPPWD/HIMUDA/HPSIDC, **IT Bhawan building related matters**. .
2.	Ms. Anjana Kumari, DEO	Implementation of e-Office in various departments, Digilocker, Digital India, Himachal Form, Aatam Nirbhar Bharat, NeGD/SeMT and IndEA.
3.	Sh. Varun Sharma, JOA (IT)	Investments in Himachal (H.P Global Investor Meet), IT& ITeS and ESDM Policy, BPO Scheme, AI Technology Park, IT Park, STPI matters/Centre of Excellence, Drone Project, Implementation of e-Office in various departments, All day to day reports & compilation of e-office project, Allocation of short codes, Matter related to IT Act/ Rules, 2000 & Digital Village, Him Pragati Portal & e-Samadhan, Rojgar Srizan, Him Vikas Samiksha (e-Samiksha), e-Peshi, UMANG, e-Mitr Portal, & Use of IT Tools.
	II. Project Incharge:- Sh. Vikas Chadha, Manager (IT)	
1.	Ms. Sweety, JOA (IT)	MMSS Helpline, SMS/ Payment Gateway, e-Dispatch, e-Taal, Vidhan Sabha Matters (e-Vidhan, e-Constituency) Computerization of 5 welfare cooperation, e-Pass Portal related activities, Skill Register, IDRP Project, NeGP, SSDG, **College Labs, Capacity Building, Industrial Trainings, Education Empanelment, Training/ Workshop/ Conference/ Awards, DIT Website Development/ Maintenance and all miscellaneous correspondences.**

2.	Ms. Arpana Verma, CO	State Data Centre (including department payment matter related hosting/ Security Audit), Cyber Security, Data Security/ Third Party Audit Application, Integrated Beneficiary Database, Tracking and Tracing module/ Mobile App for Tourism, Matter related to Disaster Management, Economic Revival by Cabinet Sub-Committee & Economic Survey of HP.

III. Project Incharge: Sh. Chandan Parmar, Deputy Manager (IT)

1.	Miss Prachi Arya, Programmer	e-District, LMK/CSC, RAS, Service Plus, Other Departmental Websites (including website updation requests from various departments), Litigation Monitoring System (LMS), Good Governance Index (State and District level) & New development projects.
2.	Ms. Amrita Chauhan, Aadhaar Operator	Aadhaar Project, SLBC Meeting & Digital Payment, Single Sign On (SSO) & Ease of Doing Business (EoDB).
3.	Sh. Anuj Verma, DEO	DBT, End to End Digitization and related matters.

IV. Project Incharge: Sh. Ravinder Kumar Sharma, Asstt. Controller (F&A)

1.	Miss Anshul Kaushik, JOA (IT)	Handling of all Department Accounts, Budget, Pay, Treasury, TA, DA, and Medical Bills, Electricity Bills, Telephone Bills and RTI matters.
2.	Sh. Lokender Sharma, JOA (IT)	SITEG Accounts (GST)
3.	Sh. Sumit Sharma, CO	Department Accounts/ SITEG Accounts
4.	Miss Seema Kashyap, TO	SITEG Accounts

V. Smt. Sushma Chauhan, Superintendent Gr-II (Estt.)

1.	Ms. Kiran Kumari, JOA (IT)	All establishment matters (Personal Files/ Service Books/ ACRs/ PMIS), Management of outsource manpower (NIELIT Staff, MD Utility Services, HPSEDC, Sanitation Services & Class-IV of MD Utility), Efficiency in Administration, General Office Administration, R & P Rules, Creation of new posts & Filling up of vacant posts of IT Department and **Establishment Court Cases**.
2.	Richa Verma, JOA (IT)	Vidhan Sabha Matters, Chief Minister/ Ministers references, , Various meetings (Gaddi/ Brahmin/ Trible Development/ HIPA etc.), Election Menifesto, Various grievances of General Public, and RPwD Act, 2016, Service matters of SITEG employees and EC meeting, All matters

		regarding vehicles and bills, **all miscellaneous meetings**, All miscellaneous correspondences related to establishment.
3.	Miss Sital, Steno Typist	Attached with Director, IT and Addl./Joint Director (Admin.)
4.	Sh. Babu Ram, DEO	Store Incharge
5.	Smt. Sharda Khachi, Clerk	Diary Work
6.	Sh. Gagan Kumar, DEO	Dispatch Work, DG Set in IT Building and attached with store section for file work.

VI. Project Incharge: Sh. Man Singh, SeMT Consultant

1.	**Ms. Priyanka Sidhu, CO**	**My Gov Project, HIMSWAN & HIPA-VC.**
2.	Ms. Heena Rathta, Programmer	Aspirational Districts, e-Cabinet, CM-Dashboard, Mobile Tower Policy/ROW Policy, Bharat Net Project/ Broadband Mission/ DoT matters, Tribal area connectivity issues, Issues related to installation/ removal and complaints of Mobile Tower, Broadband Readiness Index, CCTNS, Video Conferencing.

(Mukesh Repaswal, IAS)
Director,
Department of Information Technology,
Himachal Pradesh.

Endst. No. as above
Copy forwarded to: **Dated:**   7 December, 2021

1. All officers for information please.
2. Bold encryptions are the changes/additions in the existing work order.
3. All the dealing assistants are directed to comply with the instructions issued vide this Department's O/o No. IT-B(5)1/2004-25 dated 02.09.2020 with regard to proper handing over/ taking over of record electronically/ physically and submit a copy of the same to the Supdt. Gr-II for record in establishment section.
4. All the Project In-charge for supervision of compliance of this work order and to ensure proper hand over/ take-over of charge as per provision of HP Office Manual.
5. Guard file.

(Mukesh Repaswal, IAS)
Director,
Department of Information Technology,
Himachal Pradesh.